



# IATF Oversight

## Certification Body Communiqué

Communiqué # 2008-002

DATE: 7<sup>th</sup> March, 2008

	Yes	No
Confidential		X
Mandatory content	X	

### **SUBJECT: Site extensions and their handling on a certificate and in the IATF Database**

This Certification Body Communiqué supersedes the previous issued CB Advisory # 2006-004

There continues to be confusion regarding what has become known as the “5 mile Rule”.

Global Oversight confirms that there is no “5 mile Rule”.

This CB Communiqué is being issued to provide guidance regarding how to determine where an organization has expanded from its original location to include additional facilities that could be considered an extension of a single site or should be considered as a separate site.

General: If the proposed extension to a facility meets all the applicable ISO/TS 16949:2002 requirements without support from its original site, then the proposed extension or facility is considered a separate single site and not eligible as a site extension.

If the extended facility does NOT meet the requirements of ISO/TS16949 without support from the original site, then the following list of specific questions shall be considered:

If the answer to any of the following specific questions below is “no”, this is considered a good indication that the extended facility should be considered a separate “site” for TS certification.

- is the additional location a department of the organization?
- do they have the same QMS?
- do they have the same management representative?
- do they have a common scope of certification?
- do they produce common products?
- do they have the same site manager/management?
- do they have one financial statement, one set of financial books?
- is there only one supplier code from the customer for the locations?
- do they ship to the customer from only one of the locations?

Certification bodies are not required to submit and receive approval from their relevant Oversight office prior to implementation of a site extension anymore.

The IATF requires the extended facility / location to be listed on the appendix of the original site certificate similar to the method used for remote support locations. The appendix should show the address of the facility / location and a short description of the processes.



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This information shall be recorded in the IATF Database. The IATF Database has been amended with a new section for each site called "site extensions". The address information a short list of the extended processes shall be recorded in this new window. The complete address of the site extension is required to be entered into the fields shown below. The processes performed at the extended site shall be entered into the additional information field shown below. The processes listed in the IATF database shall match the processes listed on the IATF certificate.

The screenshot displays the IATF Global Database interface. The top navigation bar includes the IATF logo, the text "International Automotive Task Force Global Database", and user information: "STANDARD USER" with "HW SETTINGS" and "CHANGE MODE" options. A sidebar on the left shows a tree view with "TEST Client (Test City)" selected, containing sub-items for "Support Functions", "Site extensions", and "Audits". The main content area shows a "new site extension" modal form. The form title is "new site extension" with a close button. Below the title, a red box highlights the text "SITE EXTENSION OF: TEST Client". The form contains several input fields: "STATE", "CITY", "POSTAL CODE", "STREET", "STREET ADDON", "COUNTRY" (a dropdown menu with "-- PLEASE SELECT --"), and "ADDITIONAL INFORMATION" (a text area). At the bottom of the form, it states "BOLD TYPE indicates required fields." and includes "RESET" and "CREATE" buttons. On the right side of the interface, there are three menu items: "ADD SUPR. FUNCT.", "ADD SITE EXTENSION" (highlighted with a red box), and "ADD AUDIT". A red line connects the "ADD SITE EXTENSION" button to the "new site extension" modal form.