



# IATF Oversight Certification Body Communiqué

Communiqué # 2010-004 revised

DATE: April 2010

	Yes	No
Confidential		X
Mandatory content	X	

SUBJECT: New auditor revised overall process description

The purpose of this CB Communiqué is to advise all IATF Certification Bodies of the revised overall process for which potential New IATF ISO/TS16949 auditors are trained, initially qualified and then transition into the ADP System

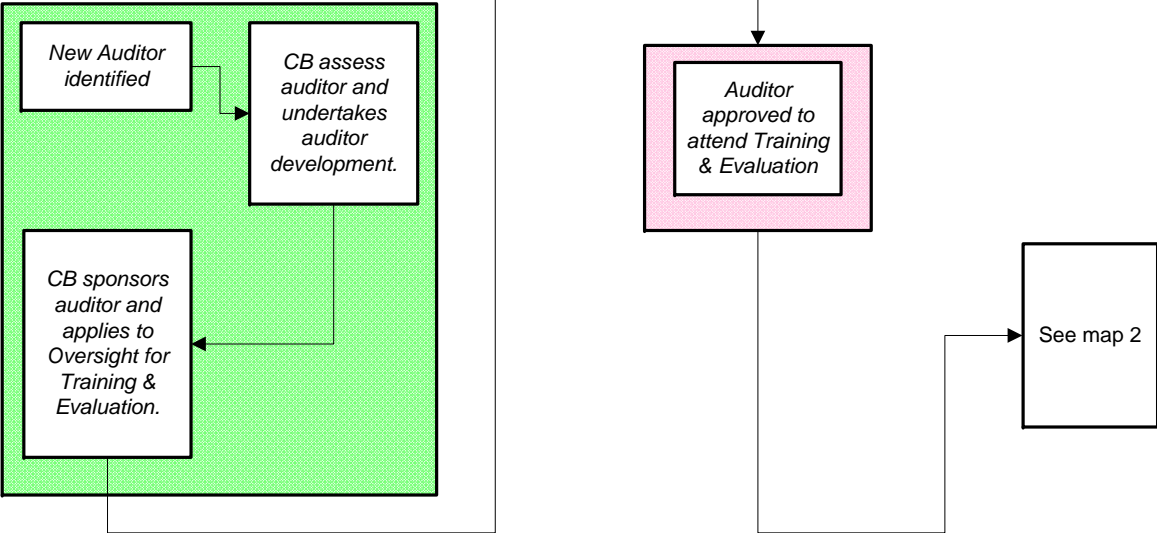
The attached PDF includes the overall process defined within three process maps with the following revisions;

- Map 1: Application & Entry
- Map 2: Training and Evaluation Event
  - Number of retakes increased from 2 to 3
  - Time between initial examination and the 1<sup>st</sup> retake to be minimum of 90 days and a maximum of 120 days
  - Time between the 1<sup>st</sup> and 2<sup>nd</sup> retake to be a minimum of 90 days and a maximum of 120 days
  - Time between the 2<sup>nd</sup> and 3<sup>rd</sup> retake to be a minimum of 180 days and a maximum of 270 days
  - Auditors who fail to achieve a full pass within the initial and 3 retake protocols are **not** permitted to reapply under the Rules 3<sup>rd</sup> 4.2 requirements.
- Map 3: Ongoing Activities
  - Period between initial qualification and the time to enter the ADP and take both the Knowledge and Application assessments increased from 12 months to 24 months

Should there be further questions regarding the process descriptions please contact your relevant IATF Oversight Office.


# Map 1 - Application and Entry

**Input**



**Key:**

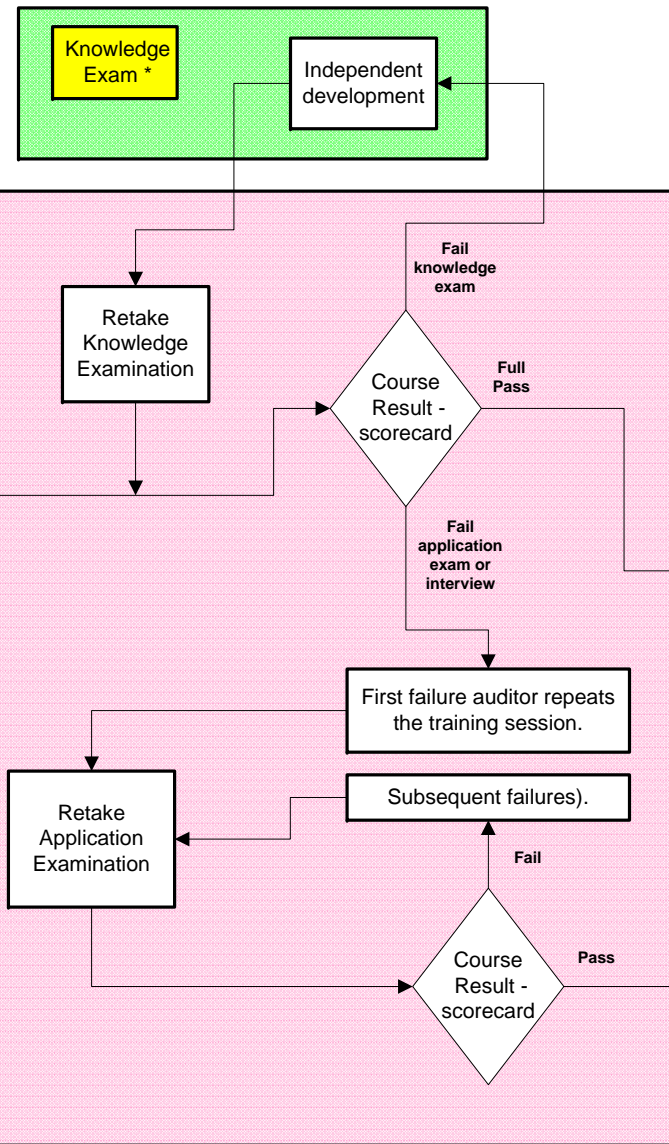
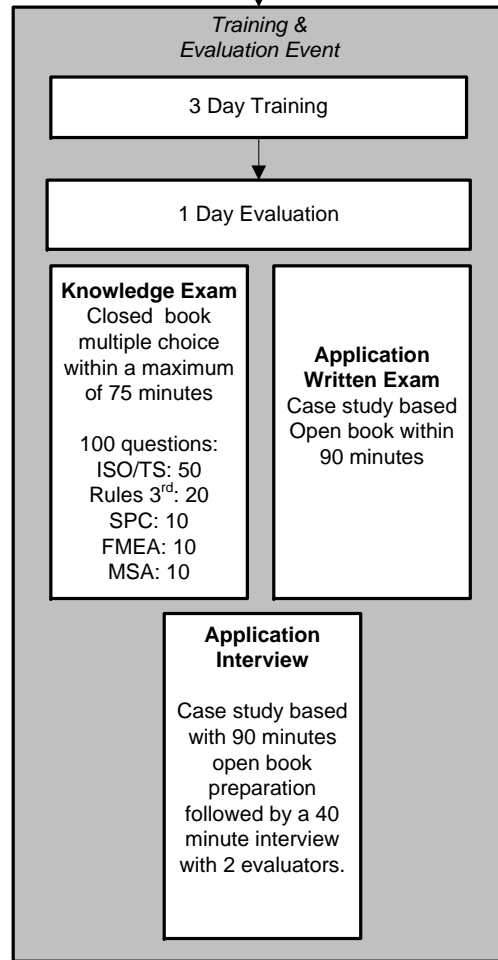
 Certification Body responsibility

 Oversight responsibility

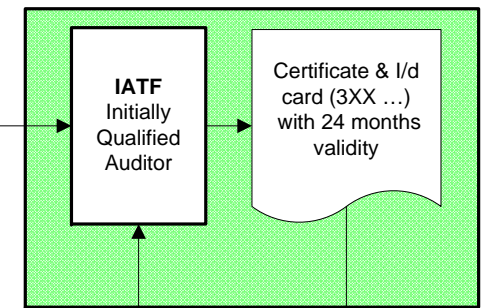
# Map 2 - Training and Evaluation Event

## Input

Oversight approved CB sponsored Auditor



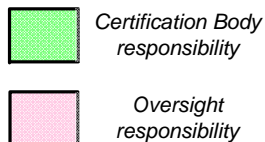
## Output



## Ongoing

See map 3

## Key:

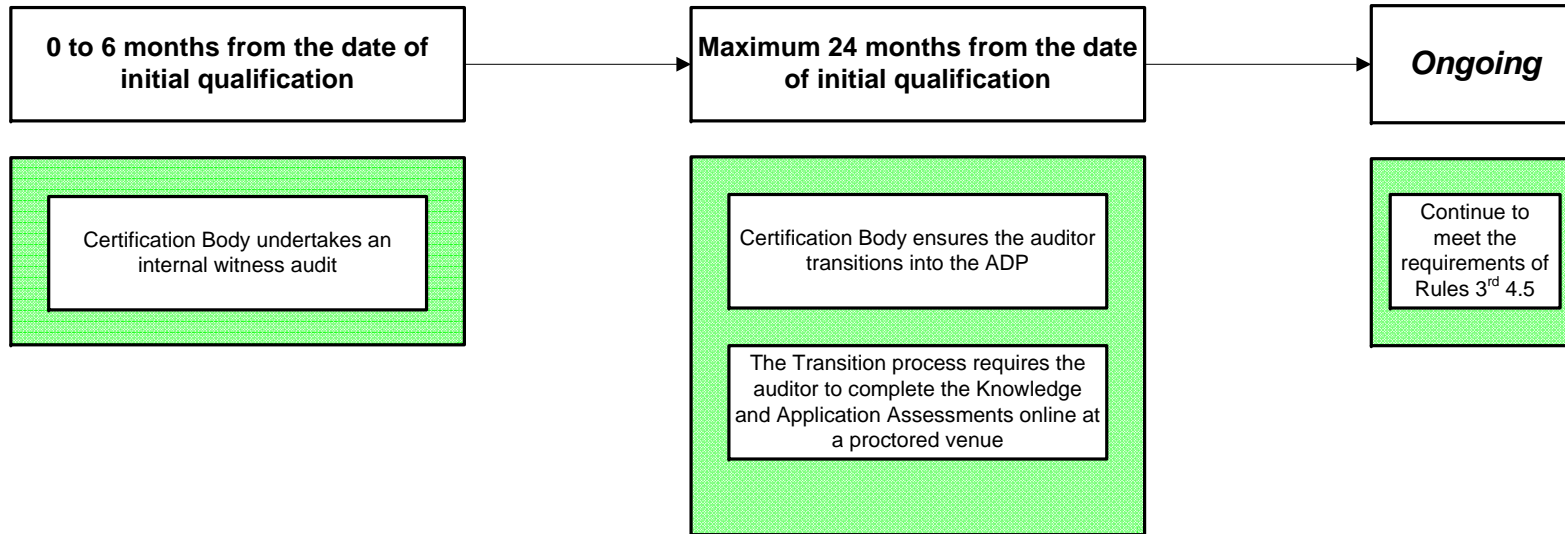


## Notes:

1. Retake the failed examination in full
2. Maximum of 3 retakes per examination
3. Timing between initial exam and 1<sup>st</sup> retake minimum 90 days maximum 120 days
4. Timing between 1<sup>st</sup> retake and 2<sup>nd</sup> retake minimum 90 days maximum 120 days
5. Timing between 2<sup>nd</sup> retake and 3<sup>rd</sup> retake minimum 180 days maximum 270 days
6. Timing waivers maybe issued by the relevant IATF Oversight Office
7. Auditors who fail to pass the examinations within the initial and 3 retakes are not permitted to reapply against Rules 3<sup>rd</sup> 4.2


# Map 3 – Ongoing Activities

From map 2



## Key:

 Certification Body responsibility

 Oversight responsibility