



IATF Oversight

Certification Body Communiqué

Communiqué # 2010-007

DATE: July 2010

	Yes	No
Confidential		X
Mandatory content	X	

SUBJECT: Auditor Development Process (ADP) status

The purpose of this communiqué is to advise all IATF Certification Bodies of the latest status of the Auditor Development Process, following completion of the final pilot testing in May 2010.

Proctoring locations

IATF has established a global network of proctored locations for auditors to complete the required assessments under the IATF-approved proctored conditions. The schedule has been finalised to support all auditors with specific focus on those auditors extended to 30 June 2011.

Certification Bodies should be aware that the established schedule was developed to allow for an equal monthly distribution of potential sessions. If sessions do not meet the required minimums by the registration deadline, they will be cancelled therefore reducing the total number of sessions between July 2010 and June 2011. The deadline for registration for each proctored session is three (3) weeks prior to the proctored session date.

Please be aware that sessions might be cancelled due to not meeting the minimum number of participants. Therefore please do not book any travelling prior to receiving the final confirmation.

ADP scheduler of proctored assessment sessions

- Full global schedule of proctoring sessions released on the ADP 1 June 2010
- Scheduler now open for auditors to schedule their sessions
- To schedule an auditor into a proctored assessment session, please login at: <https://www.iatfadp.com/>

ADP assessments

- ADP Knowledge and Application Assessments, including Retake Assessments, will be available under proctored conditions from 15th July 2010 onward



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Auditor credential extensions - no change

- All auditors whose credentials expire prior to 30 June 2011 are extended until 30 June 2011.
- All auditors with credentials extended until 30 June 2011 are required to complete their initial assessments prior to this date.
- All auditors currently in the ADP at Yellow status (with a 4-ADP certificate) have until 30 June 2011 to transition to Green status i.e. complete retakes.
- All auditors whose credentials expire after 30 June 2011 remain unaffected.