



# IATF Oversight

## Certification Body Communiqué

Communiqué # 2007-006

DATE: **September, 2007**

|                   |     |    |
|-------------------|-----|----|
|                   | Yes | No |
| Confidential      |     | X  |
| Mandatory content | X   |    |

SUBJECT: IATF Rules 2<sup>nd</sup> Edition, section 4.11 – notification about the status change of ISO/TS 16949:2002 certificates

The purpose of this communiqué is to reiterate the requirement that each IATF recognized Certification Body is required to enter the information regarding suspended, cancelled or withdrawn certificates in the IATF database. The Rules 2<sup>nd</sup> Edition 4.11 also require to notify their IATF Oversight Office within 10 working days.

The analysis performed by the IATF Oversight Offices on the current status of certificates shows a huge number of suspended, cancelled and withdrawn certificates without any written reason in the status comment field for the change. Additionally the Certification Bodies have been failing to inform their IATF Oversight Office.

According to Rules 2<sup>nd</sup> Edition Annex 4 the temporary suspension status cannot exceed 120 days (unless approved by the IATF Oversight Office) and can only end with full reinstatement or withdrawal of the certificate.

As the IATF Oversight Offices and the IATF OEMs use the IATF database as a common control instrument it is critical that Certification Bodies enter detailed information about the reason for any change of the status. Certification Bodies are required to enter following information about suspended and withdrawn certificates into the relating status comment field:

- the date of suspension, cancellation, withdrawal
- a short description of the reason for the status change
- the name of the person in charge (Veto-Power person)

While Rules 2<sup>nd</sup> Edition 4.11 does not specifically addresses the cancellation of a certificate, it is critical that IATF understand the reason behind a cancelled certificate as well.

Below you will find a screenshot of the corresponding window in the IATF database.



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The required information needs to be entered in the following status comment field:

**edit certificate** created: 21/09/07 by last changed: 21/09/07 by ✕

**IATF-IIO.** **0045887**

**CB-CERT-IIO.**

**OLD-IATF-NO.**

**EDITION**

**STATUS**

**ISSUE DATE**

**EXPIRATION DATE**

**SCOPE**

**STATUS COMMENTS**

**BOLD TYPE** indicates required fields.

