

Information Sheet:

Minimum Requirements – Work Experience

- Active 3rd party qualified ISO/TS 16949 auditor with an auditor card starting with 5-ADP
- 4 years practical experience working in manufacturing
 - Preferably full time, with a quality related function or engineering experience
 - Preferably with an organization eligible for ISO/TS 16949, but experience in other industries with similar scopes such as chemical, aerospace, electrical or metallic commodities may be considered.
- Certification body management experience, is preferred (including internal witness auditing, veto power, etc.)

Minimum Requirements – Education

- Bachelor degree
- Qualified according to ISO 19011 and the relevant accreditation body rule
- Knowledge of Core Tools (e.g. AIAG blue books, VDA-QMC orange books, etc.)

Other requirements

- Be willing to travel on short notice, including international travel
- Travel 50-75% of the time conducting witness audits and office assessments
- Work out of the IAOB office in Southfield, Michigan area
- Willing to relocate within commutable distance to IAOB office in Southfield, Michigan

Minimum Requirements – Soft skills

- Strong written and verbal English skills
- Analytical skills
- Comfortable in coaching another person and giving positive and negative feedback
- Observant
- Attention to detail
- Diplomatic, even in stressful situations
- Proficient with computers and computer programs such as Microsoft Word, Microsoft Excel, Microsoft Outlook, etc.
- Flexible with a changing environment, schedule, etc.
- Ability to work with limited supervision