

**IATF Certification Body "IATF 16949 Auditor Position - Job Opening" Request**

Date Submitted:

CB Name:   
CB Acronym:

CB Contact Person NAME:   
CB Contact Person EMAIL:   
CB Contact Person PHONE:   
Website Link to CB job postings (Optional):

**Brief Description of Auditor Resource Needed:**

IATF Lead Auditor

Brief Team and Position Summary:

OUR IATF AUDITORS CERTIFY QUALITY MANAGEMENT SYSTEMS FOR ALL MANUFACTURERS IN THE AUTOMOTIVE SUPPLY CHAIN WORLDWIDE – FOR CARS, THEIR PARTS, COMPONENTS OR SYSTEMS. OUR AUDITORS ARE GENERALLY BASED REMOTELY ALLOWING THEM TO WORK INDEPENDENTLY AS THEY TRAVEL TO CLIENT SITES WHILE RECEIVING A FULL COMPLEMENT OF ADMINISTRATIVE SUPPORT FROM OUR CENTRAL OFFICE IN KATY, TX

Tasks Include:

- Perform 3rd party IATF audits for North America clients
- Document and report audit activities and results
- Interact directly with clients at all levels of management in developing timely, complete, and accurate report of their current level of compliance or implementation of their management system
- Maintain schedule of audit activity with clients
- Provide timely and accurate reviews of client corrective action and closure
- Maintain appropriate audit credentials and pursue advancement of those credentials and other related credentials as needed

Requirements:

- Years of related experience: minimum 1 year as a 3rd party Lead Auditor conducting IATF audits
- Current IATF Lead Auditor ADP Green status
- Authorized to work in the USA due to ITAR requirements
- Able to lift and carry up to 10 lbs. in addition to transporting one’s own luggage for multiple-day travel and push, pull, reach, bend, twist, stoop, and kneel with that which is lifted, carried, or transported.
- Able to walk and stand for up to 4 hours at a time and maneuver throughout multiple levels of client sites either by stairs or elevator

Preferred Skills (Not Required):

- Bachelor’s Degree in Engineering
- Experience with different industry types, able to be qualified for multiple NACE codes

CB is looking for auditors who are proficient (can read, write, and speak) any of these languages:

CB is looking for auditors who are willing and permitted to work in the following countries: