Process Outline & Break-Outs

1. Process Outline
   A. The sole objective of today's Stakeholder meeting is to improve the likelihood of transition success to IATF 16949 by September 14, 2018
      i. Suppliers and CBs have gained valuable transition experience in the last 6 months that can help us (all of us) identify the critical issues that must be resolved to improve the likelihood of a successful transition to IATF 16949
   B. What’s In and Out of Scope?
      i. In Scope: Comments and Questions pertaining to the success of transition audits by the end of September 14, 2018
      ii. Out of Scope: Comments and Questions pertaining to matters outside the scope of a successful transition to IATF 16949 (e.g., why did the IATF include this topic in the new Standard or the Rules, or extending the certificate validity period past September 14, 2018)
         a. A parking lot will be used to capture such comments and questions
         b. The IATF will address these topics subsequent to the Stakeholder meeting given the limited time of today's meeting
Process Outline & Break-Outs

2. Break-Outs
   A. Suppliers and CBs will assemble in your respective break-out rooms (e.g., Suppliers – Freiheit 1; CBs – Freiheit 2)
   B. Both groups will discuss what’s working well; what’s not working; thoughts on what’s needed to address what’s not working well and who the group thinks can help resolve it (e.g., Suppliers/CBs, IATF)
   C. Select 1 to 2 spokesperson(s) who will summarize and/or present the group’s summary / conclusions from item B. above
      i. Recommend this be done as soon as the group is assembled in the break-out room
   D. Present the group’s summary / conclusions via Powerpoint
   E. Facilitators have been established to assist each group to prepare the summary / conclusions
      i. Supplier Facilitators: Jean-Charles Sarbach (FIEV) & Scott Gray (AIAG)
      ii. CB Facilitators: Chris Owen (SMMT) & Dale Hammer (IAOB)
   F. IATF and Oversight representatives have been split between the two groups to listen; answer questions; provide insight pertaining to the transition to IATF 16949