



# IATF Oversight Certification Body Communiqué

## CB COMMUNIQUE # 2019-003

	YES	NO
CONFIDENTIAL		X
MANDATORY CONTENT	X	

ISSUE DATE: April 2019

**SUBJECT: Updated FCA US LLC OEM Scorecard Training and Quiz Modules on the IATF ADP (Mandatory Training/Quiz Requirements)**

The purpose of this Communiqué is to advise all IATF-recognized certification bodies, including their auditors and free ticket candidates, about updated training and quiz materials for the FCA US LLC OEM Scorecard Training and Quiz Modules on the IATF ADP.

The FCA US LLC OEM Scorecard Training and Quiz revisions will be available 16<sup>th</sup> April 2019 in the IATF ADP system. These revised training and quiz modules contain critical information for recent updates to the FCA US LLC OEM Scorecard process.

For all active auditors, new auditor candidates, and free ticket candidates who already completed the previous version of the FCA US LLC OEM Scorecard Training and Quiz, the first initial take of the revised modules must be completed by 16<sup>th</sup> October 2019. These auditors must pass the quiz no later than 31<sup>st</sup> December 2019, which includes up to 3 retakes after the initial quiz testing.

For new auditor candidates (3-NE temporary auditor numbers) who have NOT yet completed the previous FCA US LLC OEM Scorecard Training and Quiz modules, the updated training and quiz modules will be presented automatically as part of the overall OEM Scorecard training sequence. New auditors must complete their initial take of all seven OEM Scorecard training and quiz modules within nine (9) months of entering the ADP as a qualified auditor, and successfully complete any required retakes within three (3) months of the initial take of the quiz.

Please note that auditors and free ticket candidates who have not completed the training and quiz materials successfully by the above deadlines will be subject to deactivation.

### **Grading and CPD Credit:**

The quiz module will be graded as pass or fail (with pass being 80% or above). If an auditor does not pass the quiz after the initial take and 3 additional retakes per quiz (combined 4 opportunities in total), the auditor's credentials are subject to deactivation.

The FCA US LLC OEM Scorecard training and quiz modules combined are worth two (2) hours of structured CPD (continual personal development).

Please note that auditors and free ticket candidates may only take credit for these structured CPD hours the first time they take the revised modules. Counting the above approved CPD hours for multiple years is not allowed.

If you have any questions, please contact your respective Oversight Office representative or the IATF ADP Program Manager, Devin Gage [dgage@iaob.org](mailto:dgage@iaob.org) at mobile/cell phone +1 (269) 599-1804.