



IATF Oversight Certification Body Communiqué

CB COMMUNIQUE # 2020-003

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| | YES | NO |
| CONFIDENTIAL | | X |
| MANDATORY CONTENT | X | |

ISSUE DATE: March 2020

SUBJECT: “Auditing FMEA and Control Plan” & “Auditing MSA and SPC” on the IATF ADP (Mandatory Training/Quiz Requirements)

The purpose of this Communiqué is to advise all IATF-recognized certification bodies, including their auditors and free ticket candidates, about training and quiz materials for the Auditing FMEA and Control Plan and Auditing MSA and SPC training and quiz modules on the IATF ADP. The FMEA training will focus on generic FMEA auditing techniques. A specific training for the AIAG & VDA FMEA will be launched later this year.

The training and quiz modules for auditing FMEA and Control Plan and Auditing MSA and SPC will be available 17 March 2020 in the IATF ADP system. These revised training and quiz modules contain critical information for auditing automotive core tools.

For all active auditors, new auditor candidates, and free ticket candidates, the first initial take of the training and quiz modules must be completed by 17 September 2020. These auditors must pass the quiz no later than 31st October 2020, which includes up to 3 retakes after the initial quiz testing.

For new auditor candidates (3-NE temporary auditor numbers) the updated training and quiz modules will be presented automatically. New auditors must complete their initial take of both training and quiz modules before attending the New Auditor Face-to-Face Training and evaluation. They do not have to pass the quiz before attending the New Auditor Training and Evaluation but will have three (3) months after their first quiz attempt to successfully complete both quizzes.

Please note that auditors and free ticket candidates who have not completed the training and quiz materials successfully by the above deadlines will be subject to deactivation.

Grading and CPD Credit:

The quiz module will be graded as pass or fail (with pass being 80% or above). If an auditor does not pass the quiz after the initial take and 3 additional retakes per quiz (combined 4 opportunities in total), the auditor’s credentials are subject to deactivation.

The Auditing FMEA and Control Plan and the Auditing MSA and SPC training and quiz modules combined are worth four (4) hours of structured CPD (continuing personal development). Two (2) hours for each training and quiz module.

Please note that auditors and free ticket candidates may only take credit for these structured CPD hours the first time they take the revised modules. Counting the above approved CPD hours for multiple years is not allowed.

If you have any questions, please contact your respective Oversight Office representative or the IATF ADP Program Manager, Devin Gage dgage@iaob.org at mobile/cell phone +1 (269) 599-1804.