

The International Automotive Task Force (IATF) Oversight Office in France, known as IATF France, is seeking qualified candidates who are interested in becoming an IATF witness auditor. The ideal candidate would be an active third-party IATF 16949 auditor or have a minimum of four (4) years practical experience working in automotive manufacturing (or similar scope of applicability) to be considered.

We are seeking two candidates who are fluent in French and English or Spanish and English. The detailed job description can be found below.

To apply, please send your resume, or CV, to Mr Eric Canu (eric.canu@iatf-france.fr) and Mrs Maily Inyuma (maily.inyuma@iatf-france.fr).

IATF France Witness Auditor - Job Description

Key Job Responsibilities

- Observing certification body (CB) auditors conducting IATF 16949 audits at the CB's client location, including:
 - Completing your own logistical planning for audits.
 - Providing positive and constructive feedback to the CB auditors at the end of the client's audit.
 - Reviewing the CBs submitted corrective actions and providing a response (approval, rejection or request for clarification).
 - Filing accurate expense reports.
- Participating in IATF witness auditor training, as required.
- Handling special projects or other administrative requests, as needed.

Work Experience

- Minimum to 4 years practical experience working in automotive manufacturing
 - Preferably full time, with a quality related function or engineering experience
 - Preferably with an organization eligible for IATF 16949, but experience in other industries with similar scopes such as chemical, aerospace, electrical or metallic commodities may be considered,

Or

- Active 3rd party qualified IATF 16949 auditor with an auditor card starting with 5-ADP

Education

- Master diploma minimum
- Qualified according to ISO 19011 and the relevant accreditation body rule
- Knowledge IATF Core Tools

Other requirements

Be willing to travel on short notice, including international travel

Soft skills

- Strong written and verbal French and English skills or Spanish and English skills
- Analytical skills
- Comfortable in coaching another person and giving positive and negative feedback
- Observant
- Attention to detail, organized, stringent
- Diplomatic, even in stressful situations
- Proficient with computers and computer programs such as Microsoft Word, Microsoft Excel, Microsoft Outlook
- Flexible with a changing environment, schedule
- Ability to work with limited supervision

Code of Conduct

- Behave professionally, with honesty, accuracy, fairness, courtesy, and responsibility
- Act in the best interests of the IATF
- Avoid all actual or perceived conflicts of interest
- Protect the confidentiality of all information

Contractual conditions

Part time activity under Service Contract