



IATF Oversight Certification Body Communiqué

CB COMMUNIQUE # 2022-003

	YES	NO
CONFIDENTIAL		X
MANDATORY CONTENT	X	

ISSUE DATE: December 2022

SUBJECT: Introduction to the AIAG/VDA Harmonized FMEA handbook on the IATF ADP (Mandatory Training/Quiz Requirements)

The purpose of this Communiqué is to advise all IATF-recognized certification bodies, including their auditors and free ticket candidates, about training and quiz materials for the AIAG/VDA harmonized approach to FMEA on the IATF Auditor Development Process (ADP). The FMEA training will focus on the following:

- Introduction
- Overview of differences
- 7 step approach
- How to audit Process FMEA
- How to audit Design FMEA
- How to audit FMEA Monitoring & System Response (MSR)

The training and quiz modules for the harmonized AIAG/VDA approach to FMEA will be available from 7 December 2022 in the IATF ADP. These training and quiz modules contain important information for understanding and auditing this approach to FMEA.

For all active auditors and free ticket candidates, the first initial take of the training and quiz module must be completed by 7 March 2023 with successful completion of the quiz no later than 7 June 2023, which includes up to 3 retakes after the initial quiz testing.

For new auditor candidates, this new training and quiz module will be presented automatically. New auditor candidates must demonstrate successful completion of the AIAG/VDA FMEA training and quiz module as part of the mandatory pre study within the ADP before being accepted onto a New Auditor Training event.

Please note that auditors and free ticket candidates who have not completed the training and quiz materials successfully by the above deadlines will be subject to deactivation.

Grading and CPD Credit:

The quiz module will be graded as pass or fail (with pass being 80% or above). If an auditor does not pass the quiz after the initial take and 3 additional retakes (combined 4 opportunities in total), the auditor's credentials are subject to deactivation.

The AIAG/VDA harmonized approach to FMEA training and quiz module combined are worth three (3) hours of structured CPD (continuing personal development).

Please note that auditors and free ticket candidates may only take credit for this structured CPD the first time they take the module. Counting the above approved CPD hours for multiple years is not allowed.

If you have any questions, please contact your respective [Oversight Office](#) or the IATF ADP Program Manager, Devin Gage dgage@iaob.org at mobile/cell phone +1 (269) 599-1804.